



**Position Title**

Caregiver Education Group Facilitator  
Temporary Casual  
(approximately 5 hours/week ending March 31, 2024)

**Reporting To**

Family Resource Network (FRN) Supervisor

**Position Summary**

The Caregiver Education Facilitator provides a crucial role in the delivery of educational groups to caregivers with children ages 0 – 13 years in the Fort Saskatchewan and Sturgeon Region. Working closely with FRN team members both at Families First and with our partners agencies, Creating Hope Society and BGC Fort Saskatchewan, you will develop and deliver meaningful and engaging programs to build caregiver capacity. This position provides the opportunity for additional training.

**Duties and Responsibilities**

- Participate in the weekly preparation for the group (intake, phone calls, materials, research, etc.)
- Assist with the snack/meal preparation, set-up and cleanup for the group
- Provide non-judgmental and caring support in a trauma informed manner
- Create and support a safe, inclusive, and welcoming group environment
- Support the development and evaluation of the groups
- Interact and debrief with FRN supervisor, co-facilitator, and children’s programmers weekly at the beginning and end of each group
- Collect data regarding group attendance and report feedback to FRN supervisor and/or program manager
- Flexible to meet the needs of the group either in person or virtually (depending on current needs)

**Qualifications**

- A solid understanding of trauma and resilience and brain development
- Training in Trauma Informed Care, Brain Story, Triple P, Circle of Security Parenting, Handle with Care, Kids Have Stress Too considered assets
- First Aid training
- Ability to provide criminal record check and intervention record check
- Strong communication and organizational skills
- Strong relationship and strengths-based practice
- Experience with group facilitation
- Willingness to embrace the culture and values of Families First Society
- Commitment to Truth and Reconciliation Commission’s Calls to Action

**Please submit your cover letter and resume to:** [finances@familiesfirstsociety.ca](mailto:finances@familiesfirstsociety.ca)

**Closing date:** September 15, 2023

**Salary:** \$20 - \$25/hour +4% in lieu of vacation (if you live outside of Fort Saskatchewan, mileage and travel time will be compensated travelling to and from program)



**Families First Society**  
FORT SASKATCHEWAN

*Safe, strong, healthy future generations*